

Application for Employment

Please fill out this form completely for employment consideration. Return the application to Crestone Town Hall when completed. You may include a résumé with your application, but the application must be completed.

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, sexual orientation, gender identity or handicap. The Town of Crestone is an equal opportunity employer.

Last Name	First Name	Middle Name	Date
Street Address		Home Phone:	
		Cell:	
PO Box			
City, State, Zip			
Email Address			

Personal Information

What was your previous address?	How long at previous address? _____ Years _____ Months
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If not, employment is subject to verification of minimum legal age.	
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes: Month and Year _____ Location _____	
Are you legally eligible for employment in the United States?	When will you be able to work?
Are you employed now? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, may we inquire of your present employer?
Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, describe in full: 	
Are there any reasons for which you might not be able to perform the job duties (with a reasonable accommodation)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, please explain. 	

Driver's License # _____	State: _____
Any Violations? _____ Yes _____ No	

Military (Complete this section if you served in the U.S. Armed Forces)

Branch of Service: _____	Period of Active Duty (Month and Year) From: _____ To: _____
Describe your duties and any special training: _____	Rank at Discharge: _____ Date of Final Discharge: _____

Education

School	Name and Location of School	Course of Study	No. of years completed	Did you graduate?	Degree or Diploma
College					
High School					
Trade School					
Other					

Employment History (Please give accurate, complete full-time and part-time employment record, starting with your present or most recent employer.)

1.	Company Name	Telephone: _____
	Address	Employed (Start Month and Year) From: _____ To: _____
	Name of Supervisor	Hourly Rate Start: _____ Last: _____
	Start Job Title and Describe Your Work	Reason for Leaving: _____
2.	Company Name	Telephone: _____
	Address	Employed (Start Month and Year) From: _____ To: _____
	Name of Supervisor	Hourly Rate Start: _____ Last: _____
	Start Job Title and Describe Your Work	Reason for Leaving: _____
3.	Company Name	Telephone: _____
	Address	Employed (Start Month and Year) From: _____ To: _____
	Name of Supervisor	Hourly Rate Start: _____ Last: _____
	Start Job Title and Describe Your Work	Reason for Leaving: _____

